



**HOROWHENUA
DISTRICT
COUNCIL**

AGENDA

ORDINARY MEETING

FOXTON COMMUNITY BOARD

9 FEBRUARY 2009

NOTICE IS HEREBY GIVEN that a meeting of the Foxton Community Board of the Horowhenua District Council will be held in the Chambers, Foxton Service Centre, Main Street, Foxton, on Monday, 9 February 2009 commencing at 6.30 p.m.

Members of the Foxton Community Board are:

Mr B P Vertongen QSM (Chair)
Ms N J Ellwood
Mr N G Gimblett
Mr J A Murdoch
Mr D J Roache
Cr D A Allan (HDC appointed representative)
Cr A M Hunt (HDC appointed representative)

Reporting Officer: D G Ward (Chief Executive Officer)
Meeting Secretary: Mrs K J Corkill

Business will be according to the attached Agenda.

AGENDA

9 FEBRUARY 2009

ORDER OF BUSINESS:

APOLOGIES

ANNOUNCEMENTS

Horizons Regional Council

Regional Councillor Lynne Bailey will be in attendance at 6.30pm to update the Board on relevant issues.

CONFIRMATION OF MINUTES

Ordinary Meeting 1 December 2008 (Minute Items 389-393)

MATTERS ARISING

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RESOURCE MANAGEMENT

Item-395 Resource Consents Issued

File No 3835

To: Chairperson and Members
Foxton Community Board

From: Environmental and Regulatory Services Manager

Date: 9 February 2009

1. Purpose

- a. To receive the listing of land use and subdivision resource consent applications approved under delegated authority.

2. Recommendation

- a. That Report 3835 be received.
- b. That the listing of Land Use and Subdivision Resource Consents be received.

Foxton Subdivision Resource Consents Granted Under Delegated Authority 20/11/08 to 27/01/09

Date		Subdivider	Address
1-Dec-08	SUB/2697	Kerry Mantell	344 Paranui Road, Foxton/Himatangi Rural
24-Dec-08	SUB/2670	William Owens	171 Motuiti Road, Foxton/Himatangi Rural

Foxton Land Use Resource Consents Granted Under Delegated Authority 20/11/08 to 27/01/09

Date	File	Applicant	Address
12-Dec-08	LUC//2707	Josephine McLean	67 Nash Parade, Foxton Beach
8-Jan-09	LUC//2711	Anthony & Myrna Taylor	1 Mark Perreau Place, Foxton

3. Issues for Consideration

- a. Below is a summary of all Resource Consents issued under delegated authority since January 2007 in the Foxton area.

	Jan 2007	Feb 2007	March 2007	June 2007	July 2007	Sept 2007	Oct 2007	Nov 2007	Dec 2007	Total for 2007
Land Use	4	5	Nil	11	11	7	6	3	1	48
Sub-division	2	2	Nil	5	5	6	1	0	3	24

	Jan/Feb 2008	March 2008	May 2008	June/July 2008	Aug/Sept 2008	Oct 2008	Nov/ Dec 2008	Total for 2008
Land Use	3	1	3	8	1	2	0	18
Sub-division	7	4	2	8	3	1	1	26

Prepared

T Thomas
Environmental and Regulatory Services Manager

REPORTS

Item-396 Forbes Road Subdivision – Proposed Street Names

File No 3846

To: Chairperson and Members
Foxton Community Board

From: Operations Manager

Date: 9 February 2009

1. Purpose

- a. To select a name for two new streets in the Forbes Road Subdivision, Foxton Beach.

2. Recommendation

- a. That Report 3846 be received.
- b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Background

Each new street or right of way created servicing numerous properties requires a name. As a condition of subdivision approval, the applicant (in this case Council) is required to provide names, including three alternatives.

In accordance with Council's policy the applicant has submitted 3 possible names for the new road.

These suggested names have been checked by planning staff to ensure that there is no conflict with existing road names insofar as there is not likely to be confusion for emergency vehicles being able to locate the road.

Previous resolution(s):

"THAT the Board recommend to Council that Forbes Road be selected for the main link road between Andrews Street and Palmer Road."

4. Issues for Consideration

Previous names considered by the board are:

- Loader
- Hornblow
- Shailer
- Wrybill
- Sandpiper
- Dotterel

Other names offered at the workshop on 29 January 2009 are:

- Oxnam
- Caldow
- Story

Names offered but declined due to naming conflicts with other streets in the district are:

- Te Wharangi (potential conflict with Te Whanga)
- Wells (potential conflict with Wall and Weld)

Foxton Community Board members will provide background to these names and offer two for approval and it is suggested a third one as a backup if further checks uncover any street naming conflicts.

The above list of names does not preclude the Board from providing further names for consideration.

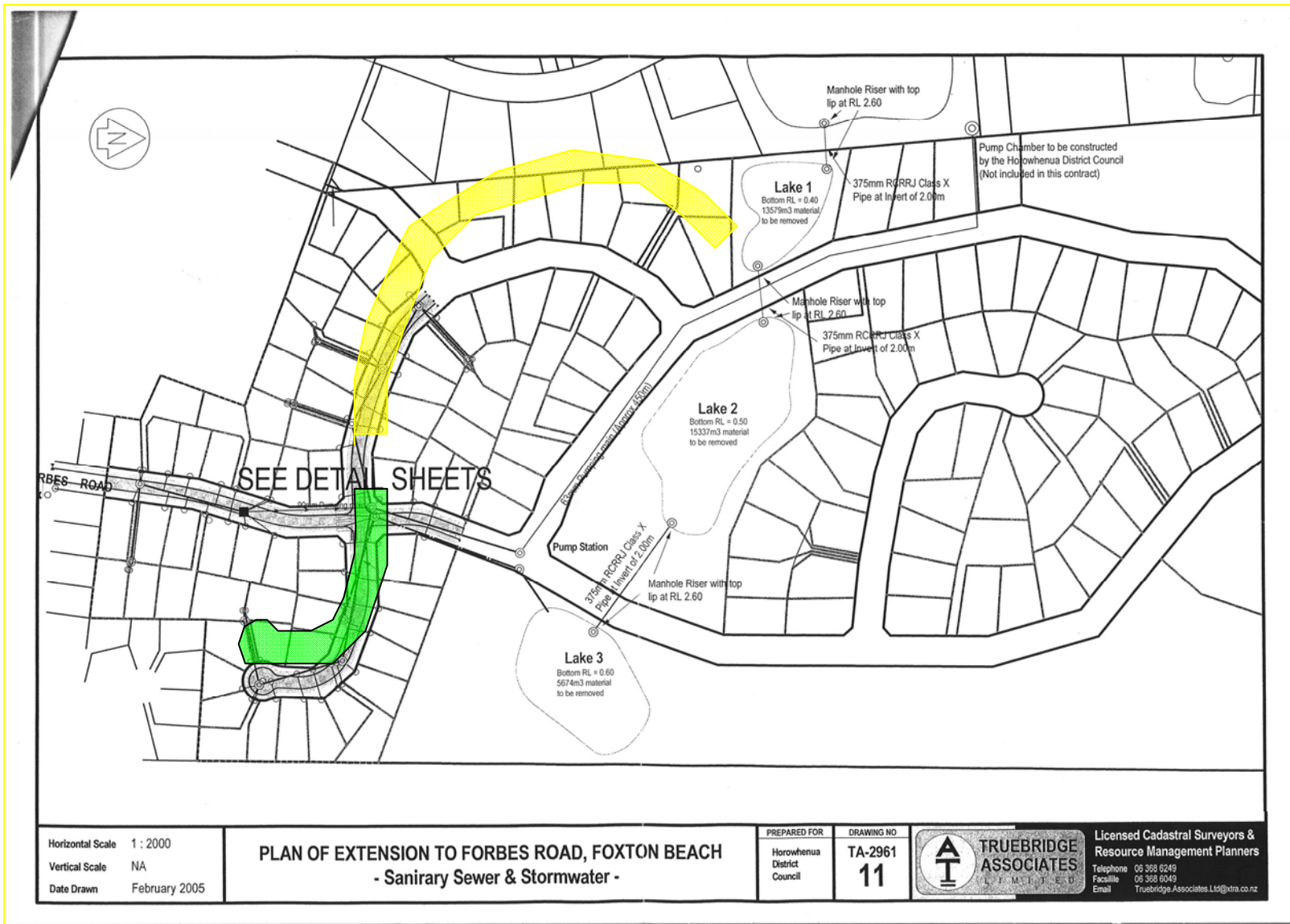
5. Conclusion

- a. That the Foxton Community Board select two names for the Forbes Road subdivision and a third name as a back-up in case further conflicts are determined..

	Name and title of signatories	Signature
Prepared by	Waid Crockett Operations Manager	
<u>Confirmation of statutory compliance</u>		
<p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ul style="list-style-type: none"> a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision. 		
Approved by	Braden Austin Manager, Community Assets	

6. Attachments

- a. Plan of Subdivision.



Item-397 Foxton Beach Motor Camp - Development Plan

File No 3849

**To: Chairperson and Members
Foxton Community Board**

From: Operations Manager

Date: 9 February 2009

1. Purpose

- a. For the Foxton Community Board to consider the proposed development of the site and consider further consultation with the community.

2. Recommendation

- a. That Report 3849 be received.
- b. That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- c. That the Foxton Community Board recommend that the development plan for the Foxton Beach Motor Camp be consulted on with the Foxton Beach community.
- d. That the Foxton Community Board recommend to Council that further funding of up to \$150,000 from the Foxton Beach Freeholding Account be approved to complete Stage 1 of the development through the annual plan process.

3. Background

- a. The Foxton Community Board expressed a desire at their 12 November 2007 meeting that they wished to have the camp retained under Council management and that consideration be given to its future expansion.
 - b. Council has approved the retention of the camp under Council management and provided \$150,000 towards the initial development of the site, including the preparation of a development plan.
 - c. A workshop was held with the Foxton Community Board on 29 January 2009 where the Board viewed draft plans and discussed the estimated costs of the expansion. It was agreed that the draft plans should be discussed with the Foxton Beach community.
 - d. The Foxton Community Board also agreed to retain the existing Yacht Club building and renovate this for camp use and possible community use.
 - e. The costs to complete the entire expansion of the site is estimated at approximately \$400,000.
 - f. The Board requested a copy of current financials for the camp. A financial report was unavailable at the writing of the report. One will be tabled at the Community Board meeting.
-

4. Issues for Consideration

- a. The current expenditure and revenue of the facility.
- b. Long term strategy and development for the site including future funding options. Consideration should be given to allow for this in the LTCCP.
- c. How the development should occur and in what priority (stage).
- d. Camping Ground Regulations 1985.
- e. The thoughts of the Foxtton Beach Community on sources of funding for the development.
- f. The use of the Yacht Club building.
- g. The current estimates for the development (attachment a)

5. Consultation/Significance/Statutory Compliance

- a. Strategic Plan

The Strategic Plan is not specific about such details except the promotion of economic development and encouragement of visitors to the district.

- b. Long Term Council Community Plan

The LTCCP has a performance measure "to have long-term lease arrangements in place for Waitarere Beach and Foxtton Beach Motor Camps by 30 June 2007". This proposal is a departure from what has been agreed through the LTCCP.

In the draft Property Asset Management Plan for the next LTCCP, some \$364,000 has been set aside over the next 10 years for the renewal of assets in the facility including \$100,000 for a new ablution block next to the Yacht Club in year 1 (2009/10).

- c. Revenue and Financing Policy

The Revenue and Financing policy states that Motor Camps operations will be 100% funded from user fees.

Funding of capital works on the site has generally come from the freeholding account in the past. However, Officers believe the financing of such work should in the first instance be sourced as much as possible from camp revenues rather than subsidised through the freeholding account.

- d. Other Council Bylaws, Strategies or Plans

There is currently no plan in place for the long term development of this site. The Asset Management Plans will however detail ongoing maintenance and renewal of assets that will be required over time.

Camping grounds are governed by the Camping Ground Regulations 1985, which comes under the Health Act 1956. If the camp is to expand then additional facilities may be required to meet the minimum requirements under this regulation.

- e. Council Policy

To have long-term lease arrangements in place for Waitarere Beach and Foxtton Beach Motor Camps by 30 June 2007.

f. Previous Resolutions of Council

At the Foxton Community Board meeting of 5 May 2008, the Board resolved:

"THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002."

"THAT the Foxton Community Board recommends to Council that the Pinewood Motor Camp be retained under Council management."

"THAT the Foxton Community Board recommends to Council that the Pinewood Motor Camp have a development plan produced through the Asset Management Planning process and that any funding implications are considered through the LTCCP

AND FURTHER

THAT the matter of the former Manawatu Sailing Club be addressed with urgency."

The Council has subsequent to this set aside \$150,000 for the initial development, with \$10,000 been used for the preparations of plans.

6. Conclusion

- a. It is recommended that the draft development plan be consulted on with the Foxton Beach Community.
- b. That the Foxton Community Board recommend to Council a course of action for the development of the site which includes recommendations on how the development will be funded.

	Name and title of signatories	Signature
Prepared by	WD Crockett Operations Manager	
<u>Confirmation of statutory compliance</u>		
<p>In accordance with section 76 of the Local Government Act 2002, this report is approved as:</p> <ul style="list-style-type: none"> a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and, b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision. 		
Approved by	BH Austin Manager – Community Assets	

7. Attachments

- a. Estimated costs of the development
- b. Draft Development Plan – to be tabled
- c. Financial results for the Foxton Beach Motor Camp – to be tabled

Attachment A – Estimated costs

Please note that these costs are estimates only and need to be confirmed after further more detailed plans are provided. The estimates below are additional to the funds already spent.

\$29,000 of the total \$150,000 set aside for the development has already been committed to the draft development plan, earthworks and fencing.

Stage 1	Estimate
• Resource consents (for entire development)	\$10,000
• Professional services – engineering, design and architect (area 1 only)	\$7,000
• Area 1	
▪ Earthworks (includes grass)	\$5,700
▪ Fencing	\$9,000
▪ Upgrade Yacht Club building (excluding new ablution block)	\$78,000
▪ Infrastructure – lights, drainage etc	\$30,000
▪ Ablution block	\$50,000
▪ Access roads	\$5,000
▪ Planting	\$2,000
Total for Stage 1	\$196,700
Stage 2	
• Professional services – engineering and design	\$18,000
• Area 2 and 3	
▪ Earthworks	\$21,800
▪ Metal access roads	\$12,000
▪ Landscape – woodchips, trees etc	\$5,000
▪ Fencing	\$25,000
▪ Infrastructure – lights, toilets etc	\$120,000
▪ Planting	\$5,000
Total for Stage 2	\$206,800
Total estimated costs	\$403,500

Item-398 Council Resolutions relating to Foxton Community Board

File No 3838

**To: Chairperson and Members
Foxton Community Board**

From: Chief Executive Officer

Date: 9 February 2009

1. Purpose

- a. To inform the Board of resolutions that the Horowhenua District Council passed at its meetings on 3 December 2008 and 10 December 2008.

2. Recommendation

- a. That Report 3838 be received.

3. Issues for Consideration

Meeting 3 December 2008

- a. Item-1627 Animal Control Fees and Charges 2009/10

“THAT Council adopts the following Schedule of Animal Control Fees and Charges as the Animal Control Fees and Charges to apply from 1 July 2009 for the 2009/10 year:

Dog Registration Fees

Description	Proposed 2009/2010
<i>Disability Assist Dog</i>	<i>Nil</i>
<i>Selected Owner Status</i>	<i>\$28.00</i>
<i>NZKC Registered Status</i>	<i>\$28.00</i>
<i>Racing Greyhound Registered Status</i>	<i>\$28.00</i>
<i>De-sexed pet</i>	<i>\$41.00</i>
<i>Entire Pet</i>	<i>\$85.00</i>
<i>Working Dog</i>	<i>\$28.00</i>
<i>Stock Dog Exempt Microchipping</i>	<i>\$28.00</i>
<i>Rural Dog</i>	<i>\$37.00</i>
<i>Puppy</i>	<i>\$19.00</i>
<i>Superannuitant Owner</i>	<i>\$37.00</i>
<i>Dangerous Dog De-sexed (Relevant registration fees plus 150%)</i>	<i>\$103.00</i>
<i>Dangerous Dog Entire (Relevant registration fees plus 150%)</i>	<i>\$212.00</i>
<i>Menacing Dog Entire</i>	<i>\$85.00</i>
<i>Menacing Dog De-sexed</i>	<i>\$41.00</i>
<i>Menacing Dog Rural</i>	<i>\$37.00</i>
<i>Late fee if paid after 31 July 2009</i>	<i>Plus 50%</i>

Animal Control Other Fees and Charges

Description	Proposed 2009/10
Registration Discs:	
Transfer from another local authority	Nil
Replacement disc	\$2.50
Dog Impounding:	
Impoundment fee, per dog	\$58.00
Daily fee cost, per dog	\$7.00
After hours cost in respect of any impoundment	\$87.00
Dog surrender fee	\$35.00
Microchipping fee following impoundment	\$23.00
Stock Impounding (any four-legged hoofed animal):	
Impoundment fee	\$58.00
After hours call out, whether animal(s) impounded or not	\$87.00
Daily fee cost, per head	\$6.00
Associated costs (transportation, hay and the like)	Cost + 20%
Feline:	
Cage deposit (50% refundable)	\$23.00
Feral cat euthanasia	\$12.00
Kennel license NZKC/Greyhound (for time applicants)	\$23.00"

"THAT on adoption, Council gives public notice during the month preceding the start of the registration year of its fees and charges, as required by s37(6) of the Dog Control Act 1996."

b. Item-1628 Review of Regulatory Fees and Charges

"THAT Council adopt the following draft schedule of Regulatory Fees and Charges effective 1 July 2009 for consultation purposes:

LIQUOR LICENSING FEES
2009-2010

Fees set by legislation and correct at 1 July 2008

On, Off, Club New Licence	\$ 776.00
On, Off, Club, Renewal of Licence	\$ 776.00
Special Licence	\$ 63.00
Temporary Authority	\$ 132.00
General/Club/Manager Certificate Applications (New & Renewal)	\$ 132.00
BYO Endorsed on Licence	\$ 132.00
Caterers/Auctioneers	\$ 132.00

No change unless there is a change by legislation.

REGULATORY SERVICES: ENVIRONMENTAL HEALTH
ANNUAL HEALTH LICENSES AND CHARGES 2009-2010

Part A: Food Premises

Weighting Base Fee Score	20	40	60	80	100(a)	100(b)
	\$145	\$160.00	\$170.00	\$170.00	\$170.00	\$185.00
20	\$180.00	\$214.00	\$242.00	\$259.00	\$276.00	\$289.50
19	\$181.00	\$216.00	\$245.00	\$262.50	\$280.50	\$297.00
18	\$182.00	\$217.50	\$247.50	\$266.50	\$285.00	\$302.00
17	\$183.00	\$220.00	\$251.00	\$271.00	\$291.00	\$307.50
16	\$184.50	\$222.50	\$255.00	\$276.00	\$332.00	\$349.00

15	\$186.00	\$225.00	\$259.00	\$281.50	\$341.50	\$358.50
14	\$187.50	\$228.50	\$264.00	\$288.00	\$352.00	\$369.00
13	\$189.50	\$232.00	\$269.50	\$330.00	\$364.50	\$381.50
12	\$191.50	\$236.50	\$276.00	\$341.50	\$379.00	\$396.00
11	\$194.00	\$241.50	\$283.50	\$355.00	\$396.00	\$413.00
10	\$197.00	\$247.50	\$326.50	\$371.50	\$416.50	\$433.50
9	\$201.00	\$255.00	\$341.50	\$391.50	\$504.00	\$521.00
8	\$205.50	\$264.50	\$360.00	\$416.50	\$543.00	\$560.00
7	\$211.50	\$276.50	\$384.50	\$513.00	\$593.50	\$610.00
6	\$219.50	\$330.00	\$416.50	\$566.50	\$754.00	\$771.00
5	\$231.00	\$360.00	\$529.00	\$731.50	\$866.50	\$883.50
4	\$247.50	\$405.00	\$613.50	\$866.50	\$1,035.00	\$1,052.00

Special Premise (Food Hygiene Regulations 5(7) premises)	\$394.00
New Premise Registration - First year of operation (ungraded)	\$315.00
Clubs with Liquor Licence	\$90.00
Sale of sealed goods only - new limited display, i.e. video shops	\$75.00

Part B: General Premise Licence

Hairdressers	\$112.50
Funeral Directors	\$112.50
Camping Grounds	\$165.00
Amusement galleries	\$22.50
Mobile Shop Licence	\$165.00
Market Stall Licence	
➤ Event stall	\$67.50
➤ General Markets	\$165.00
Sale Yard Licence	\$112.50

Part C: Other Charges/Fees

Gaming Venue Application Process Fee	\$65.00	(1) Delete
Hawkers Licence	\$22.50	
Certificate of Compliance (liquor)	\$112.50	
Transfer of Registration (change of occupier/ownership)	\$85.00	
Additional inspection charge (per hour) (an annual inspection is at no charge)	\$90.00	(2) Proposed increase to \$120 per hour
VIP Premises	\$300.00	proposed new fee plus 20%
Late Fee for any Food or General Premise Licence not paid by 31 July 2009		

Explanatory Note:

The fee structure reflects the possible risk to the public inherent in the type of operation within the premises (risk factor), the officers' time spent on the premises (including re-inspections) and travel. This relates to premises licensed as a Food Premise. The following formula reflects these needs:-

$$\text{Registration fee} = (\# \text{ Risk Factor}) + \text{Base Fee} + \text{GST}$$

The Food Bylaw 2004 shows the risk factors (point 6 on page 8). This factor is calculated by applying the relevant weighting and dividing this by the total assessment score.

The # symbol represents the risk factor determined according to the degree of risk as shown below:

*Risk factor	Degree of risk	#
1-5	Acceptable risk	15
6-10	Some concern	20
11-15	Urgent action required	25
16-25	Closure of premises should be considered	30

Note: The Risk Factor points, decides the Premise Grading, i.e., 'A', 'B', or 'Ungraded'.

The base fee uses a predetermined division of the premises into six categories which will reflect the amount of time usually required to carry out an inspection as follows:

<u>Premise Type</u>	<u>Base Fee</u>
1. 20 weighting - sale/storage of food not conducive to bacterial growth e.g. Fruit & Veggie Shops, Lolly Shops	\$145.00
2. 40 weighting – manufacture/preparation of food products not conducive to bacterial growth. e.g. Chocolate, Honey, Jams, Pickles	\$160.00
3. 60 weighting – sale/storage of food conducive to bacterial growth. e.g. Petrol Stations and some Dairies	\$170.00
4. 80 weighting – manufacture/preparation, excluding heat treatment of food conducive to bacterial growth. Heat treatment only, of any food conducive to bacterial growth e.g. Most Dairies, Butchery, Ice-Cream Parlours	\$170.00
5. 100 (a) manufacture/preparation and heat treatment of food conducive to bacterial growth (premises have no seating) e.g. Takeaways, Bakeries, Lunch-Bars, Some Dairies	\$170.00
6. 100 (b) manufacture/preparation and heat treatment of food conducive to bacterial growth (premises has seating) e.g. Eating Houses, i.e., Restaurants, Cafes	\$185.00

Point score totals are taken across the 4 criteria laid down in Council's Food Hygiene Bylaw, covering the factors of 'Premise, Practices, Cleaning and Training', each having a scale between 1 and 5. The scores are added together to give a points total, maximum points available being 20, with the higher the score, the better the premise.

Example

A well run lunch bar scoring 20 points. Take the weighting (in this case 100), divided by the score of 20 points gives a risk factor of 5 which determines their grading (1-5 'A' grade; 6-10 'B' grade; 11-25 ungraded. Their points score of 20 determines the registration fee paid. This premise would have their registration fee calculated as follows:

$$\text{Fee} = (\text{Risk Factor } 5 \times \text{Degree of Risk } 15) + \$170 + \text{GST} = \$275.65 \text{ rounded up } 50 \text{ cents, to } \$276.00$$

If the same lunch bar was poorly operated and had a risk factor of 10 the fee would be:

$$\text{Fee} = (\text{Risk Factor } 10 \times \text{Degree of Risk } 20) + \$170 + \text{GST} = \$416.25 \text{ rounded up to } 50 \text{ cents, to } \$416.50.$$

**PARKING ENFORCEMENT INFRINGEMENT FEES
2009-2010**

Metered parking spaces, per hour

.40 cents *proposed increase to .80 cents*

infringements:

Excess time or metered space	\$ 12.00
Not more than 30 minutes	\$ 12.00
More than 30, not more than 1 hour	\$ 15.00
More than 1 hour, not more than 2 hours	\$ 21.00
More than 2 hours, not more than 4 hours	\$ 30.00
More than 4 hours, not more than 6 hours	\$ 42.00
More than 6 hours	\$ 57.00

Other Parking or Vehicle Infringements (Set by Regulation)

Designated Goods and Service Vehicles only	\$ 40.00
One a broken yellow line	\$ 60.00
On a Loading Zone	\$ 40.00
In a No Stopping area	\$ 40.00
On a Bus Stop/Taxi Stand	\$ 40.00
Double Parked	\$ 60.00
Parked on a Footpath	\$ 40.00
Mobility Permit Holder Park Only	\$150.00
Contrary to Council's Bylaw	\$ 40.00
Failure to display current WOF*	\$200.00
Failure to display current License Label*	\$200.00
Failure to display current COF*	\$600.00

* A diversion option may be applied for these notices if the previous WOF, COF or Registration has been expired for less than one (1) month at the time the Notice was issued.

**REGULATORY: BUILDING CONSENTS FEES AND CHARGES
2009/2010**

Special Notes

- (a) The Council is obliged under the Building Act to collect levies payable to the Department of Building and Housing and BRANZ. They do not form part of the Council review of fees, but are compulsory.
- (b) Additional to these fees are any bonds that may be applicable, any structural engineering checking, vehicle crossing inspection, and any legal or consultancy cost that may be incurred by the Council during the processing of the applications.
- (c) Building consent fees are split into those activities for which a set fee will apply (Section A below) and those for which a time based fee will apply (Section B below).
- (d) Hourly Charge Out Rate - \$120.00
Inspection Cost, per inspection - \$120.00

A: Set Fee Building Consent Fees Payable at Lodgement

Code	Work Type	CURRENT			PROPOSED		
		PIM Fee \$	Building Consent Fee \$	Total \$	PIM Fee \$	Building Consent Fee \$	Total \$
	FIREPLACES						
001	Self Certified (no inspection)	-	100.00	100.00	45.00	100.00	145.00
002	Freestanding Fire (inspection required)	-	150.00	150.00	45.00	150.00	195.00
003	Inbuilt Fire (2 x inspections required)	-	210.00	210.00	45.00	210.00	255.00
	DEMOLITIONS (Damage Deposit Required)						
004	Residential	90.00	150.00	240.00	90.00	150.00	240.00
005	Commercial	90.00	150.00	240.00	90.00	310.00	400.00
	CARPORT/PERGOLAS/SHEDS/AWNINGS						
-	Caravan Annex (permanent)	90.00	210.00	300.00)		
-	Carport, Pergola - Roofed	90.00	240.00	330.00) Delete - change to Building Act		
-	Garden Shed, Unroofed Pergola >10m	90.00	150.00	240.00)		
006	Carport/Awnings >15m ² - (new)				90.00	360.00	450.00
	GARAGES (Including Minor Farm Building Implement Sheds and the like)						
-	Garage (proprietary) no services	90.00	300.00	390.00)		
-	Other Garage (no services)	90.00	360.00	450.00) Transfer to Time Based		
-	Proprietary Garage with P&D and/or firewall	90.00	360.00	450.00) Consent		
-	Other Garage with P&D and/or firewall	90.00	420.00	510.00)		
013	SIGNS (Permanent)	90.00	210.00	300.00	90.00	210.00	300.00
	CONSERVATORIES						
-	Conservatory less than 5m ² (Consent Exemption may Apply - Schedule BA04)	90.00	90.00	180.00) Delete - change to Building Act		
-	Conservatory placed on existing deck (1 inspection)	90.00	210.00	300.00)Change to time based		
-	Conservatory placed on a new deck (2 inspections)	90.00	300.00	390.00)Change to time based		
-	MINOR PLUMBING & DRAINAGE - DRAINAGE CONNECTION, NEW FIXTURE						
-	Grease trap installation, back flow preventer	90.00	150.00	240.00)Change to time based		
-	MINOR BUILDING WORK						
-	(including wet floors, showers, decks, verandas, remove an interior wall, install external window/door)	90.00	210.00	300.00)Change to time based		
-	Repile	90.00	300.00	390.00)Change to time based		
019	NEW POOL FENCING	90.00	150.00	240.00	90.00	150.00	240.00
020	SCHOOL PLAYGROUNDS	90.00	150.00	240.00	90.00	150.00	240.00

B: Time-based Building Consent Fees

The following Consent Application types are charged on a time base for processing and inspection purposes:

- New Residential Dwellings (021)
- Sleepouts (024)
- Dairy Sheds (025)
- Commercial Additions and Alterations (027).
- Residential Additions and Alterations (022)
- Relocatable Dwellings and Yard builds (023)
- New Commercial Buildings (026)
- Repiling (030)
- Garages, including Farm Implement Sheds (009)
- All Plumbing & Drainage work (017)
- Wet Floor Showers (018)

An indicative cost will be given at the time of lodgement of the Consent. An invoice for anticipated costs will be issued which must be paid prior to the issuance of the Building Consent. At completion of works overpayments will be refunded, or additional costs invoiced which must be paid before a Code Compliance Certificate will be issued.

Invoice costs will also include fee for PIMs, Statutory Levies payable to BRANZ and the Department of Building and Housing, and any deposits/bonds required.

A non-refundable \$500.00 deposit is required to be paid at the time of lodgement of these time-based Consents.

(These fees may be applicable to building consents or may be applied as a single charge)

Certificate of Title Search Fee	\$20.00	
New Compliance Schedule (Specified Systems S BA04)	\$135.00	+ \$35.00 per specified system. Charge includes issuance of compliance schedule statement - New
Alteration to existing compliance schedule	\$70.00	Reduce to \$60.00
Building Warrant of Fitness Audit/Inspection (S111 of BA04)	\$90.00	Delete. Based on Hourly Rate.
Producer Statement Acceptance	\$70.00	Reduce to \$60.00
Time-based Consent Lodgement Fee (non-refundable)	\$400.00	Propose increase to \$500.00
Code Compliance Certificate	\$90.00	Reduce to \$60.00. Fee is additional to any other charges.
On Works cost, e.g. Fire Service Design Review Unit	Cost plus 20%	
Section 72 certificate condition (Planning)	\$250.00	
Section 75 certificate condition (Planning)	\$500.00	
Application to extend building consent timeframes	\$90.00	
Certificate of Acceptance (plus applicable Consent Fee)	\$300.00	(deposit only)
PIM (Planning)	\$90.00	
Photocopying Charges (A 3 and A4)	\$0.50c per page	
Amended Documentation Fee (Time related)	\$90.00 per hour	Delete. Based on Hourly Rate
Building Act Exempt Work Assessment	\$60.00)
Certificate for Public Use	\$500.00)Proposed
Building Warrant of Fitness Renewal	\$60.00)
CHARGES FOR COUNCIL STAFF		
(The following hourly rates will be charged for the processing of consents, etc, by Council Officers, which do not have a set fee, and for any extra inspection needs	\$120.00	

STATUTORY LEVIES IN ADDITION TO ANY FEES IN THIS TABLE

Department of Building and Housing (DBH) Levy \$1.97 per \$1,000 of building work for which there is a building consent valued at \$20,000 or more
BRANZ Levy \$1.00 per \$1,000 of building work for which there is a building consent valued at \$20,000 or more.”

“THAT consultation on the draft fees and charges be incorporated into the draft LTCCP for consultation via the Special Consultative Procedure.”

CARRIED

c. Item-1630 Amendments to Traffic & Parking Bylaw 2007

“THAT Council resolve to make amendments to the Traffic & Parking Bylaw 2007 as described:

(Attachment A) Statement of Proposal

**Horowhenua District Council
Traffic & Parking Bylaw 2007, Amendments**

Introduction

Council is proposing amendments to this bylaw. At a meeting of Council held on 3 December 2008, it was proposed to amend this bylaw as shown below, using the Special Consultative Procedure as required by s156(1) of the Local Government Act 2002.

Background

Major road redevelopments have recently occurred in and around the vicinity of Oxford and Bath Streets, Levin. These redevelopments have resulted in the formation of two (2) new car park areas outside the Tender Centre and the New World Fuel Facility in Oxford Street. Increased parking bays have also been placed outside the Civic Building in Oxford Street.

With the Bath Street redevelopment, realignment of previous parking availability has also been affected.

As a result of these redevelopments there have also been resultant associated road marking installations such as broken yellow lines.

Additionally, Council has been requested to install a parking restriction outside a business premise at 111 Cambridge Street.

Proposal

1. Install P60 parking restriction outside the business premises of Prior & Palmer, 111 Cambridge Street, Levin.
2. Redefine the metered restriction distances that apply on the south side of Bath Street, Levin, between the New World Fuel Facility and Supermarket, reinstating a meter.
Note: The meter restriction is currently incorporated in the bylaw. This is a distance adjustment only.
3. Install metered parking in Oxford Street, covering 4 bays outside the Tender Centre; 7. Bays outside New World Fuel Facility; 6.bays outside the Civic building up to O'Malley's Super Liquor entrance way.

(Attachment B) Summary of Information

**Horowhenua District Council
Traffic & Parking Bylaw 2007, Amendments**

In accordance with s86(1)(a) of the Local Government Act 2002, Council gives notice of its intent to make an amendment to this bylaw in accordance with s89 of the Local Government Act 2002.

The proposed amendments are:

- Introduce a P60 parking restriction on the western side of Cambridge Street, Levin, outside Prior & Palmer Ltd, 111 Cambridge Street.
- Redefine (due to road alterations) the metered restriction applying to the south side of Bath Street, Levin, between the New World Fuel Facility and Supermarket.
- Install parking meters in Oxford Street, Levin, outside the following locations:
 - Tender Centre, 4. parks

- New World Fuel Facility, 7 parks
- The Civic Building, 6 parks.
- Consequential associated amendments, such as road safety broken yellow line installations.

Submissions

Submissions to assist Council in this review process are welcomed and must be received by 5.00 pm, 31 January 2009.

Submission forms and the Statement of Proposal are available at the Council Offices in Main Street, Foxton, Plimmer Terrace, Shannon, or 126-148 Oxford Street, Levin. Copies may also be obtained by telephoning Council's Customer Service Centre, Levin, on (06) 366 0999.

AND as these amendments are not of a minor nature as outlined in s156(2) of the Local Government Act 2002, use of the Special Consultative procedure required by s156(1) and as detailed in s83 of the Local Government Act 2002 be used for this purpose."

"THAT Council resolve in accordance with Sections 83 and 86 of the Local Government Act 2002 that:

- (i) the proposed amendment to this bylaw, attached as Attachment A, be used as the Statement of Proposal, s83(1) and s86(2)(a) of the Local Government Act 2002.
- (ii) the Summary of Information, attached as Attachment B, reflect sufficient information as contained in the Statement of Proposal, viz -
"is a fair representation of the major matters in the Statement of Proposal", as required by s89 of the Local Government Act 2002.
- (iii) that the Summary of Information, Attachment B, is to be distributed as widely as reasonably practicable as a basis for general consultation; and indicates where the Statement of Proposal may be inspected and how a copy can be obtained; and states the period within which submissions on the proposals may be made to Council; s83(1)(a)(ii) and s89(c), (d) and (e) Local Government Act 2002."

"THAT submissions close at 5.00 pm, 31 January 2009, and the hearing of submissions be undertaken by the Hearing Committee of Council acting under delegated authority, for a subsequent recommendation to Council."

d. Item-1632 Memorandum of Partnership - Te Iwi O Ngati Tukorehe Trust

"THAT Council enters into a Memorandum of Partnership with Te Iwi O Ngati Tukorehe Trust for an initial 12 month period following which the relationship will be reviewed on a two yearly basis."

CARRIED

Meeting 10 December 2008

a. Item-1639 Plan Changes 20 and 21: Horowhenua Operative District Plan

"THAT officers be authorised, pursuant to the First Schedule of the Resource Management Act, to publicly notify proposed plan changes 20 and 21 as set out in the Plan Change documents, subject to any amendments considered appropriate."

"THAT the Hearing Committee undertake the necessary hearings for the proposed plan changes and make its recommendation to the Council in due course."

CARRIED

b. Item-1642 Foxton Beach Coastal Reserve Draft Management Plan

“THAT the Foxton Beach Coastal Reserves Draft Management Plan be referred back to the Hearing Committee for further consideration of matters raised at the Council meeting of 10 December 2008.”

CARRIED

Cr Hunt recorded her voted against the motion.

Resolved

(Allan / McMeeken)

“THAT pursuant to Clause 32 of Schedule 7 of the Local Government Act 2002 the Hearing Committee be authorised in relation to this matter to act with full powers in relation to Section 41 of the Reserves Act 1977 relating to Management Plans.”

CARRIED

Cr Hunt recorded her voted against the motion.

As four people had requested the opportunity to speak to this item, the Chief Executive Officer, whilst noting they would also have the right to be heard again by the Hearing Committee, queried if they would still like to address full Council.

Mr Purdie declined the opportunity to speak, reserving that right for the Hearing Committee. Mr Paton, and Mrs Paton on behalf of the Manawatu Estuary Trust, both chose to speak, and Mr Vertongen, Chair of the Community Board, also availed himself of the opportunity.

Mr Vertongen’s comments included:

- flat topping of the dunes did work and had lasted 20 years;
- a submission on flat topping had been made to the Dune Association, which had not been interested as it was not part of their philosophy;
- it was three or four years since the original concept to get a Coastal Management Plan for the Horowhenua had been mooted;
- somewhere along the line it had become a management plan for Foxton Beach;
- an invitation had been extended by the Community Board to Councillors, Ms Robilliard and officers to show them what the Board envisaged for the area, but that invitation had not been take up;
- the suggested subdivision had been included on the smallest map in the Plan document, which was not helpful;
- in relation to coastal management and preservation, the Board had taken a number of Marine Parade properties off the market to extend the buffer zone and to protect existing houses;
- subdivision would pay for protection, not ratepayers, as well as providing income for the Freeholding Account;
- basically the land being discussed was private land, with Council being its trustee;

- Council was required to act in the best interest of the Foxtan Beach community when it came to stewardship of the land;
- throughout the consultation process, everyone had been agreeable to what was proposed in the draft plan and it appeared there was consensus;
- with the changes proposed, the Board felt the whole matter should be re-workshopped;
- the Board would prefer that the whole Council was involved in the future submission process;
- the Board would have a representative at the next hearing.

Prepared

D G Ward
Chief Executive Officer

Item-399 Chief Executive Officer's Report

File No 3839

**To: Chairperson and Members
Foxton Community Board**

From: Chief Executive Officer

Date: 9 February 2009

1. Purpose

- a. To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

2. Recommendation

- a. That Report 3839 be received.
- b. That the Board authorises the Chairperson of the Foxton Community Board, Mr Basil Vertongen and Board Member, Mr Tony Murdoch to attend the New Zealand Community Boards' Conference to be held in Christchurch 19-21 March 2009.

3. Issues for Consideration

- a. Attendance at New Zealand Community Boards' Conference

The New Zealand Community Boards' Conference is being held in Christchurch 19-21 March 2009. A resolution is required from the Board to nominate two Board Members to attend this conference.

It may be prudent to mix an experienced Board Member with a newcomer to the Board. Accordingly I propose that the Foxton Community Board representatives to the New Zealand Community Board's Conference be the Chairperson and Board Member Murdoch.

- b. Foxton Pool

The following table details usage of the Foxton Pool from opening day on 1 November 22008 through to Sunday, 1 February 2009. These figures are more than double the use of the facility for the same period (acknowledging that the complex didn't open until 19 December 2007) 12 months ago.

WEEK	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Totals
01.11.08-02.11.08						98	268	366
03.11.08-09.11.08	32	37	30	34	53	132	144	462
10.11.08-16.11.08	46	30	61	63	152	181	57	590
17.11.08-23.11.08	5	39	109	50	474	212	87	976
24.11.08-30.11.08	51	55	60	57	46	191	100	560
01.12.08-07.12.08	77	58	92	164	66	256	136	849
08.12.08-14.12.08	191	33	94	267	382	84	235	1286
15.12.08-21.12.08	48	93	47	104	68	63	191	614
22.12.08-28.12.08	144	121	23	XMAS	131	103	98	620
29.12.08-04.01.09	186	182	176	203	156	112	65	1080
05.01.09-11.01.09	174	137	185	326	143	81	81	1127
12.01.09-18.01.09	129	85	320	203	89	179	160	1165
19.01.09-25.01.09	68	58	141	211	187	85	124	874
26.01.09-01.02.09	76	38	176	73	106	93	28	590
							TOTAL	11,159

c. Recycling Stations at Foxton and Foxton Beach

In response to Board Member correspondence on this subject during the month of January 2009 I have instructed staff to consider a number of aspects relating to the operation and location of this facility.

My observation is, supported by comments from some Board Members, that with the exception of a couple of days in the Christmas/New Year period, the facility has been operating at a better standard than previously and the facility appearance has been enhanced through the replacement of additional personnel being on site on a regular basis.

The matter of location has been frequently discussed although I have not yet had any firm suggestions as to alternate locations - reaffirming the discussion at the Board meeting on 1 December 2008.

The focus therefore is on continued enhancement of the facility. At this evening's meeting I will be detailing profiles and concepts associated with, firstly, improvement to the façade of the facility - this being the least cost option, and secondly, I will again table the "pod" concept which whilst costly is an attractive and forward thinking proposition.

The outcome to the discussion on this matter at tonight's meeting maybe an identified need to include an allocated sum of money in Year 1 of Council's 2009-2019 LTCCP to allow for facility enhancement.

The matter of the Foxton Beach recycling centre should be discussed in conjunction with the Foxton facility.

d. Dutch Museum

Representatives from Tangata Whenua in the Foxton Area and the Dutch Connection Museum Trust have agreed in principle to collaborate and join resources in helping facilitate the establishment of a multi-purpose facility in Foxton, so that the facility can become the home to a Maori arts and crafts gallery or museum space and a Dutch Museum Centre, as well as other community and Horowhenua District Council initiatives.

Iwi and the Dutch Connection Trust have determined a preferred site for this facility.

The Community Board and Council will be approached to ascertain the willingness to jointly establishing this multi-purpose facility in Foxton. Other community groups, including the Horowhenua Library Trust, will also be approached.

e. Foxton Public Amenity Facility

Despite activity on the location of the Dutch Museum and the proposed multi-purpose facility progress has been made on the fundraising for the Foxton Amenity facility. Prior to Christmas we were advised the Lotteries Commission had provided a grant of \$305,000 through the Community Facilities Grants.

The fundraising co-ordination is being managed by Bev Edlin, who is working with Council officers and the Library Trust in preparing funding applications.

f. Council's LTCCP 2009-2019 - Projects to be included

Council is continuing to work towards the preparation of its 2009-2019 LTCCP, the first cut of which will be formally presented to Council in mid to late March 2009.

In preparation for discussion on this matter could I please ask Community Board members to review the current (2006-2016 LTCCP) to identify projects contained within that document to ascertain whether they have been completed, or more importantly in years 4 to 7, whether they still contain the same level of priority

Included in this discussion will be matters associated with existing activities that Council is involved in, current levels of service and current funding under our Revenue & Financing Policy.

Appreciating that discussion on this topic is basis for a full meeting in its own right, I propose that this discussion be simply to identify topics and/or projects. I will then arrange a suitable date to workshop, prior to the end of February, these items further.

g. Foxton East Drainage Scheme

Following a request from Mr Bill Huzziff and Mrs Rosalie Huzziff an informal meeting was held on 18 December 2008 between Horizons Regional Council, Horowhenua District Council and Mr & Mrs Huzziff.

A copy of the notes from this meeting are attached.

h. Current Projects

The following items were identified as being the Boards' top six priorities:

- Recycling Stations
- Dutch Museum
- Health Centre
- Pinewood Motor Camp
- Holben Reserve
- River Loop Development

At today's meeting we have already identified progress on items 1,2 and 4. I will provide a brief update on the remaining three items, which I would expect to feature highly on the forward list of projects, activities and associated funding to be included in the draft 2009-2019 LTCCP.

Prepared

D G Ward
Chief Executive Officer

4. Attachments

- a. Notes from meeting between Horizons Regional Council, Horowhenua District Council and Mr & Mrs Huzziff.

Attachment A

Notes from an informal meeting held at the Foxton Service Centre- 9.30a.m., 18 Dec 2008

Purpose: To air issues of concern to Mr Bill & Mrs Rosalie Huzziff re the Foxton East Drainage Scheme and Kings Canal to representatives of Horizons Regional Council (HRC) & Horowhenua District Council (HDC).

Present: Mr & Mrs Huzziff; HRC staff members – Allan Cook, John Foxall & Warren Wheeler, HRC Councillor, Lynne Bailey; HDC staff members – Braden Austin & Mike Pond.

Apology – Cnr. David Allan (HDC)

Lynne Bailey invited the Huzziffs to list their concerns and undertook that each of them would be discussed in turn.

Aside from historical funding issues relating to the Foxton East Drainage Scheme (FEDS) review and rating re- classification, which were deemed to have been heard in full (via the 2006 submission/hearing process) and subsequent decision of Horizons Council in respect of that review, the following issues were discussed:

Areas of responsibility: Braden Austin & Allan Cook clearly stated the jurisdiction that each individual Council holds. It was stated that the HDC are wholly responsible for urban storm water drainage & Horizons for rural drainage & the passage of such water when it passes through an urban community to its discharge point. At this point Allan Cook noted that the FEDS had been recently been the subject of a full review so he was satisfied that Horizons were meeting their obligation in this regard.

Maintenance of Scheme drains: Mr & Mrs Huzziff expressed their concern about the lack of maintenance (particularly over the past four years) of the scheme drains, particularly some areas of Kings Canal. Horizons staff acknowledged that some issues do exist and that the most recent investigation (2008) showed that an increased level of maintenance would be necessary. John Foxall noted that Kings Canal will now be inspected monthly to alleviate those issues that can cause real problems when heavy rain events occur.

Lynne Bailey asked and was assured that the maintenance issues were covered under the recommendations passed by Horizons at the Oct 2008 Council meeting & was assured that was the case. She asked Braden Austin whether the HDC was satisfied with the outcome of that report (a letter from Horizons informing HDC of the Council decision was acknowledged as having been received). Braden confirmed that he was comfortable that the HDC could see no concerns of any note arising out of it.

John Foxall stated that a FEDS audit will be held in 3-5 years time. That audit will show how well the scheme is operating.

Allan Cook suggested that the Huzziff's monitor the new maintenance regime for 12 months and report back to him if they felt it was not working efficiently. Lynne Bailey supported this and suggested that if Mr & Mrs Huzziff had any residual concerns after their discussion with Mr Cook that they make Horizons aware of them during the 2010/11 Annual Plan process.

Flooding of the Nunn's property: This issue lay outside of the reason for today's meeting and Warren Wheeler & John Foxall undertook to liaise with Mike Pond to further discuss this particular issue

Spring Street (temporary drain): Mr Huzziff expressed concern about this drain. Mike Pond offered to fill in the drain immediately if it was necessary to do so. After some discussion it was agreed that Mike Pond and Mr Huzziff will have further dialogue on this matter before any action is taken.

Scheme contributors: Lynne Bailey asked Mrs Huzziff to explain her concerns that some people had been allowed to 'exit' the FEDS in recent times. Mrs Huzziff explained her concerns in detail. In response, Horizons staff explained the trade-offs that had seen several properties no longer being rated due to the fact that they had to put up with a large drain through their properties, a drain which can overtop and flood their properties during rain events. They concluded by confirming that this change took place at the time of the last scheme review in 2006 and that since then no property owner had been released from the scheme.

In conclusion, Lynne Bailey asked Mrs Huzziff if all of the issues she wished to raise had been discussed and whether she was satisfied with the meeting. Mrs Huzziff replied that she certainly wasn't satisfied, that not much (if anything) was going to change but was pleased that the meeting (promised to her in June) had now taken place.

Lynne Bailey thanked everyone for their attendance.

Meeting concluded 10.35am approx.

Item-400 Foxton Community Board Monitoring Report to 9 February 2009

File No 3836

**To: Chairperson and Members
Foxton Community Board**

From: Chief Executive Officer

Date: 9 February 2009

1. Purpose

- a. To provide an update on the Foxton Community Board Monitoring Report to 9 February 2009.

2. Recommendation

- a. That Report 3836 be received.

Prepared

D G Ward
Chief Executive Officer

3. Attachments

- a. Foxton Community Board Monitoring Report to 9 February 2009

**MONITORING REPORT
FOXTON COMMUNITY BOARD**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
5 May 2008	Item 356	Pensioner Accommodation for Couples	<i>"THAT Report 3599 be received."</i>	W Crockett	March 2009		A survey of the community needs to be carried out.
1 Dec 2008	Item 389	Resource Consents Issued	<i>"THAT the listing of Land Use and Subdivision Resource Consents be received."</i>	T Thomas		Completed	
1 Dec 2008	Item 390	Council Resolutions relating to Foxton Community Board	<i>"THAT Report 3817 be received."</i>	D G Ward		Completed	
1 Dec 2008	Item 391	Foxton Beach Freeholding Account	<i>"THAT the Board requests the Chief Executive Officer prepare a Draft Strategy and Policy for the Foxton Beach Freeholding Account for its February 2009 meeting and that the Draft Strategy and Policy be accompanied by a background paper analysing the suggestions raised by submitters."</i>	D M Clapperton			Report on Foxton Community Board agenda 9 February 2009

**MONITORING REPORT
FOXTON COMMUNITY BOARD**

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
1 Dec 2008	Item 392	Chief Executive Officer's Report	<i>"THAT the Foxton Community Board members workshop the preferred street names for Forbes Road subdivision and prepare a report for the next Board meeting."</i>	D G Ward			Report on Foxton Community Board agenda 9 February 2009
1 Dec 2008	Item 393	Foxton Community Board Monitoring Report to 1 December 2008	<i>"THAT Report 3814 be received"</i>	D G Ward		Completed	

MOTION TO EXCLUDE THE PUBLIC

“THAT the Foxton Community Board pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.”

Confirmation of Minutes Ordinary Meeting 1 December 2008

Item 401 Foxton Multi-Purpose Facility

Item 402 Foxton Beach Freeholding Account Strategy and Policy

Item 403 In Committee Foxton Community Board Monitoring Report

Reason for Confidentiality

These reports are **CONFIDENTIAL** in accordance with Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -

48(1a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:

7(2b) Protect information where the making available of the information-

(i) Would disclose a trade secret; or

(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

7(2i) Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

7(2j) Prevent the disclosure or use of official information for improper gain or improper advantage.

